ISMS Certification: Preliminary Information

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Name and Address of the client: (in case of multiple site, provide details)	
Tel/Fax. No	
Contact Person:	
Short description of business processes/ activities:	
Short description of scope of certification:	
Short description of IT-infrastructure : Details of the LAN/ WAN environment whether connected through radio links, telecom radio or line connections. Also the location and number of the Firewall, Routers and Hubs placed in the network, number and types of different Servers, Switches, Desktops and Laptops etc. Mechanism of Virus protection at Gateway, Network and Desktop levels.	
Size and complexity of client's organization Organization Structure	
The number of employees	

department wise	
Whether already certified to ISO27001/ ISO 9000/ ISO 14000	
Name of the certification body	
Certified since (Date)	
ISMS Preparedness Whether you have the following things in place and since when:	
Security Policy	
Risk Assessment	
Statement of Applicability w.r.t. ISO 27001	
Metrics & Measurement of the controls applied	
Security Reviews	
Security Audit	
Any other information Client would like to provide and which is not covered above (Information on use of consultancy etc.)	